

**MINUTES FOR THE MEETING OF DITTON PRIORS PARISH COUNCIL HELD ON
Thursday 9th July 2026 at 7:30pm in the small hall of the Village Hall, Ditton Priors**

1. Public Session

5 members of the public were present.

- a) A question was asked about the local plan and was explained that this matter was on the agenda later in the meeting.
- b) A question was asked about speed awareness sign and was explained that this matter was on the agenda later in the meeting.
- c) A question was asked about planters in the village. The Clerk is currently looking into this as part of the asset register. This will be considered for a future agenda.
- d) A question was asked about urgent roadside maintenance. Nothing was identified now. The contractor will liaise with the Clerk.

2. Apologies for absence

Cllr R Fox, Cllr S Davis, Cllr S Howells. Present Cllrs M Gregory, T Cains, D Lowe, C Barton-Smith, M Barker

3. Declarations of interest none

4. Shropshire Council report Shropshire Cllr G Hollyhead was not present

5. Approve the minutes of the meeting held on Thursday 11th June 2026 and extra ordinary meetings on Wednesday 3rd June & Wednesday 24th June. APPROVED

6. Road closures –

Brown Clee Road – Monday 13th July to Friday 17th July, 7:00am – 5:00pm **NOTED**

7. Planning –

Reference: 26/02104/CPE (validated: 04/06/2026)

Address: Mosaic Laboratories Ltd, Unit 47, Ditton Priors Trading Estate, Station Road, Ditton Priors, Bridgnorth, Shropshire, WV16 6SS

Proposal: Certificate of Lawfulness of Existing Use confirming the continued use of the land and buildings for explosive manufacturing purposes

Applicant: Mosaic Laboratories Ltd (Unit 47, Ditton Priors Trading Estate, Bridgnorth, WV16 6SS) **NOTED**

Ditton Priors Parish Council

8. Finance:

a Invoices to pay. APPROVED TO PAY

Waterplus	Allotment water	DD	£6.15
Focus	Landline	DD	£17.99
Sharon Janes Salary		FPO	£602.76
Shropshire CC	Pension (previous clerk)	FPO	£89.06
HMRC	PAYE	DD	£400.72
Sharon Janes Salary		FPO	£654.60 August
This payment will be set up in August			

b Bank reconciliation NOTED

	Dr £	Cr £
Balance b/f - 1 April 2026	9,358.64	
Receipts	46,615.65	
Payments		6,798.03
Balance c/f		49,176.26
	<u>55,974.29</u>	<u>55,974.29</u>
Bank reconciliation		
	£	£
Balance per statements:		
Current account		20,086.61
savings account		29,089.65
long term deposit		-
		49,176.26

8.1 Gift for previous Clerk. Proposal, clerk to purchase gift for previous clerk to the value of £88.21 + VAT. RESOLVED TO PURCHASE. Clerk to purchase and claim back as expenses.

8.2 Proposal for Clerk to register for ILCA £140 + VAT - APPROVED Clerk to book

9. Clerk's report

9.2 Training for Councillors – data protection, cyber security – training will be sent out in August, cllrs to inform the Clerk once completed

9.3 Letter from Brown Clee Benefice - noted

9.4 Email from Village Hall - noted

9.5 Letter from parishioner – noted, clerk to look at planters

Ditton Priors Parish Council

9.6 The finance committee did not meet due to not being quorate - noted

10. CIL report from Clerk on public consultation. Propose Clerk to design leaflet for approval at Sept meeting – RESOLVED

11. Local Plan – Propose approve scoping consultation response. APPROVED

12. Neighbourhood development plan – report from Chair. Propose to defer until after consultation. RESOLVED TO DEFER TO OCTOBER

13. Whatsapp policy – Propose whatsapp policy for use of the Council. RESOLVED, Cllrs to email their details to the Clerk

14. Speed awareness sign – propose to request installation of speed awareness sign at Derrington Road entrance to the village. Proposer required. NO RESOLUTION WAS PASSED

15. Item at Chair's discretion - NONE

16. Date of next scheduled meeting Thursday 10th September 2026

17. Close 20:23