

**MINUTES FOR THE MEETING OF DITTON PRIORS PARISH COUNCIL HELD ON Thursday
11th June 2026 at 7.30pm in small hall of the village hall Ditton Priors.**

- 1. Public Session** - 2 members of the public present. 1 enquired about agenda items 10, 11 and 12 and offered help and support.
- 2. Apologies for absence** – Cllr Howells, Shropshire Councillor Hollyhead. Present Cllrs Gregory, Cains, Lowe, Barker, Barton-Smith, Davis, Fox.
- 3. Declarations of interest** – Cllr Gregory and the temporary clerk will leave the room for item 17.
- 4. Shropshire Council report** – Councillor not available.
- 5. Approve the minutes of the meeting held on Thursday 14th May 2026** - APPROVED
- 6. Road closures - Road Closure:** Oakwood Road Ditton Priors
Start Date: 3rd August 2026
End Date: 3rd August 2026
Purpose: Road closure (BT) required for pole test
Works Promoter: Openreach
Works Promoter Ref: BC008WH1NWW2DPTSB-01 NOTED
- 7. Planning –**
 PLANNING REFERENCE - 26/01897/FUL
 DEVELOPMENT PROPOSED - Erection of single storey rear extension
 LOCATION: - 15 Hall Farm Road, Ditton Priors, Bridgnorth, Shropshire, WV16 6SN.

8. Finance:

a Invoices to pay. The invoices not highlighted were APPROVED to pay			
Focus	Phone	DD	£17.99
Ditton Priors Village Hall	Hall Rent	FPO	£35.00 error
Sharon Janes	Temp Clerk	FPO	£559.95
Ditton Priors Village Hall	Grant benches	FPO	£597.00
e.on	Annual maintenance	FPO	£160.79
Brown Clee Benefice	Donation church yard	FPO	£500.00
Ditton Priors Village Hall	Rent	FPO	£61.00
Shropshire CC	Joint energy costs	FPO	£284.69

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b Bank Reconciliation

Balance b/f - 1 April 2026	9,358.64	
Receipts	46,652.26	
Payments		3,804.78
Balance c/f	<u>56,010.90</u>	<u>52,206.12</u>
	<u>56,010.90</u>	<u>56,010.90</u>

	£	£
Balance per statements:		
Current account		43,660.71
savings account		8,545.41
long term deposit		-
		52,206.12

c Transfer CIL money to savings account? £20540.85 APPROVED to transfer

c Update from Finance Committee - a new member is required to replace the Chair on the committee. A nomination will be sought at the July meeting.

d Approve Accounting Statements ALL APPROVED

- i) Internal audit
- ii) Annual Governance Statement
- iii) Accounting Statements
- iv) Internal Audit report

e Street Lighting Maintenance – Accept new 3 year contract - APPROVED

9. Update from the Wellbeing Working Group – Propose to disband the Wellbeing Working Group - APPROVED

10. Neighbourhood Development Plan - Propose to request the Clerk to investigate potential costs & timescales.

The Chair explained the NDP. More information is needed, along with benefits and cons.

Voted FOR 6, AGAINST 0, ABSTAIN 1

11. Proposal to canvass resident's views on application of the recently received CIL money
– Propose to request the Clerk to canvass other PCs on public consultation.
APPROVED

12. Shropshire County Council road warden scheme – Proposal to request the Clerk to discuss joining the scheme with SCC.
The Chair has spoken with the Church Preen Chair. An amendment was proposed and accepted to defer this item to the September meeting. The original proposal was withdrawn.

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13. Shropshire Verges, info from Cllr Barton-Smith - Cllr will investigate an open public meeting or liaising with the Community Land Trust

14. Proposal to make formal recognition of former Parish Clerk – Propose to request a Cllr to determine appropriate form of recognition. ACCEPTED Clerk to investigate.

15. Item at Chair's discretion –

An ash tree in the village needs investigating – DL to follow up.
Should the PC have a Parish Surgery? Defer to Sept meeting.

16. Date of next scheduled meeting Thursday 9th July 2026

17. Staffing matters - confidential

Pursuant to 1(2) of the Public Bodies (Admission to Meetings Act 1960), it is resolved that because of the business to be transacted the Public and Press leave the meeting.

18. Close 9.10PM

Full details can be found at www.dittonpriorsparishcouncil.co.uk