

**MINUTES]FOR THE MEETING OF DITTON PRIORS PARISH COUNCIL HELD ON
Thursday 12th June 2025 at 7.30pm in small hall of the village hall Ditton Priors.**

1. Public Session.

One member of the public was present to observe the meeting and had no comment.

2. Acceptance of apologies. Apologies were accepted from Councillor Lowe and Shropshire Councillor Hollyhead. Present Councillors Owen, Barker, Davis, Barton-Smith, Fox, Gregory and Cains.

3. Approve all policies: see list below. All available on www.dittonpriorsparishcouncil.co.uk. It was RESOLVED to defer until July.

4. Dispensations:

None.

5. Shropshire Council Report.

No report.

6. Approve the minutes of the meeting being held on Thursday 8th May 2025.

It was RESOLVED to sign and approve the minutes of the meeting held on Thursday 8th May 2025.

7. Roads:

- a. Any recent problems. Councillors continue to use Fix my street.
- b. Information from Shropshire Council. None.
- c. Road closures. Noted.
 - Road between B4364 and Middleton Priors 30th June 2025.
 - B4368 Monkhopton 27th-29th August 2025

8. Highway Maintenance:

- a. **Update** to scheme 25-26. See report and verbal report from chair and Councillor Gregory regarding the back payment due. It was RESOLVED to pay the outstanding amount for the 24-25 contract year of £750.00. It was RESOLVED to ask for now to see what can be done for £2000.00 in the current financial year. It was RESOLVED Councillors Barton-Smith and Fox will cut round the signs in the village as soon as possible to make them visible. **Clerk** to contact Ditton Services. **Clerk** to write a risk assessment for sign clearance.

9. Defibrillators:

Both Defibrillators have been checked and The circuit data base updated.

10. Complaint from a resident.

Clerk presented her report responding to the complaint. It was RESOLVED to accept the report and reply to the complainant. No actions needed.

11. Planning:

- a. New Applications: None.
- b. Decisions: None.
- c. CIL funds update.

Clerk has received the update on CIL payments due to Parish and Town Councils. Ditton Priors Parish Council is not due to receive an annual payment in the current financial year. Clerk has anticipated this.
- d. Any urgent planning matters.

It was RESOLVED to make an objection to the outline planning application for 1500 homes at Tasley. **Clerk** to write a response reflecting the effects the proposals may have on the Parish. **Clerk** to submit an email and ask for comments.

12. Finance:

a. **Invoices to pay.:** It was RESOLVED to pay the following invoices:

1. Mrs. J Madeley £582.90. fpo
2. Pension Shropshire Council £248.22 fpo
3. Water plus £8.13 dd
4. SALC £488.71fpo
5. Shropshire Council £271.60 (streetlighting power).
6. Community Heartbeat Trust £162.00
7. Daisy £31.38 dd
8. Mrs. J Madeley £70.00

b. Bank Reconciliation.

Bank reconciliation at 31 March 2025		
	£	
Balance b/f 31.03.25	14,020.08	May-25
receipts	23,894.07	
	37,914.15	
payments	5127.52	
	32,786.63	
Balances at 30.4.25		
Current account	7,436.60	
Deposit	15004.94	
95 day notice account	10345.09	
Total		
Total	32,786.63	

c. Consider more signatories. Councillor Fox is now a signatory.

d. Consider grant to Ditton Priors village hall towards Solar panels.

Motion (Councillor Fox) . It was RESOLVED to defer for more information.

e. Consider grant to the history group. It was RESOLVED to give a grant. However Parish Council to purchase the goods and donate thus saving the VAT.

f. Consider grant to Ditton Priors PCC. Defer for now.

g. Clerk's hours and pay. It was RESOLVED to set up a personnel committee. Clerk to add to the next agenda.

h. Internal Audit action plan. Presented clerk to action. It was RESOLVED to set up a finance committee. Councillors Barton Smith, Fox and Gregory . Terms of reference to be presented to the next meeting.

i. Consider appointing RLT Auditing as internal Auditor for 2025-26. It was RESOLVED to appoint RLT auditing to be the internal auditor.

j. Consider new Financial Regulations. Defer to July meeting.

j. Consider new model standing orders. Defer to July meeting.

13. Allotments. All is well except clerk can't read the meter. Cllr Cains volunteered to clean the meter and read it.

14. Local Council Award. It was RESOLVED to Defer for the time being.

15. Community Survey. It was RESOLVED to defer for the time being.

16. Correspondence.

a. Restoring verges. Clerk to add to the agenda in the autumn.

- b. A New approach to partnership with Town and Parish Councils. Shropshire Council.
Defer to July meeting.
 - c. Email from resident. Noted.
 - d. Thank you letter from A Jones. Noted.
 - e. Thank you from J Collingridge. Noted
 - f. Thank you letter from Ditton Priors PCC. Noted.
- 17. Item at Chair's discretion.** **Clerk** to report the hedge on Derrington corner's growth into the highway.
- 18. Date of next scheduled meeting Thursday 10th July 2025.** The meeting was declared closed at 9.35pm.